

MINUTES OF THE MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE CITY OF SEDRO-WOOLLEY

October 8, 2015

I. **Call to Order**

The meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m. on Thursday, October 8, 2015 in the Community Room of the Hillsvue Apartments.

II. **Roll Call**

**Present:** Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Lee Elliot, Commissioner KB Johnson and Commissioner Kacy Johnson

III. **Approval of Minutes**

Chair Fellers called for approval of the minutes of the August 20, 2015 Board of Commissioners' Meeting Minutes. Commissioner Johnson moved for approval of the minutes, seconded by Commissioner Stephenson. The motion to approve the minutes unanimously passed.

IV. **Consent Items**

A. Approval of Voucher Report – August 1, 2015 to September 30, 2015

The Voucher Report for August 1, 2015 to September 30, 2015 was presented to the Board of Commissioners as contained in the meeting packets.

The board unanimously approved the Voucher Report for the period August 1, 2015 to September 30, 2015 as presented.

V. **Resolution for Discussion & Approval**

A. Resolution No. 450: Adoption of the Sedro-Woolley Housing Authority combined 5-year and FY 2016 Annual Agency Plan

Bill Cook, Director of Public Housing, presented Resolution No. 450 and mentioned that the board's approval of the plan is part of the regulatory requirement prior to submitting the report to HUD.

Mr. Cook mentioned that a public comment period was announced and held prior to the board meeting.

The board unanimously approved the Resolution No. 450 as presented and proposed by staff.

VI. Financial Reports

A. August 2015 Financial Report

Craig Violante, Director of Finance, briefed the board on the August 2015 Financial Report as was contained in the meeting packets.

VII. Housing Management Report

A. Housing Management Report for August & September 2015

Bill Doyle, introduced Kimberly Sayavong as new Property Manager.

Kimberly Sayavong, briefed the Board of Commissioners on the Housing Report for August and September 2015 as was contained in the meeting packets.

IX. Construction Update

Bill Doyle, Regional Manager, provided a brief update on the roofing project.

XI. New Business

Bill Cook, Director of Public Housing, asked about the coordination for the upcoming holiday event.

XII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:15 a.m.

THE HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY

/S/

LAURIE FELLERS, Chair  
Board of Commissioners

/S/

STEPHEN J. NORMAN  
Executive Director